

If you fall into one or more of the following you will be eligible for the scheme. Please note that everyone must provide proof of age and residence within the City of Oxford.

Category	Proof required
Over 60 years old and of eligible age.	A document that contains your name, address and date of birth, e.g. <ul style="list-style-type: none"> • Passport or driving licence • Birth certificate and marriage certificate • NHS medical card • Utility bill • Tenancy agreement

You will not be entitled to a bus pass if: 1. You have a visa limiting your stay in the UK, or where you have no recourse to public funds. 2. You receive a Council Tax second home discount for a property in Oxford.

People who are severely sight impaired or sight impaired.	<ul style="list-style-type: none"> • A letter from your GP • A certificate of Vision Impairment from a consultant ophthalmologist • Confirmation from The Royal National Institute for the Blind.
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People who are severely or profoundly deaf.	<ul style="list-style-type: none"> • A letter from your GP stating that your hearing level is severe: 70 – 95 dBHL or profound: 95+dBHL.
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People who are without speech.	<ul style="list-style-type: none"> • GP letter, which confirms that you are unable to make clear basic oral requests • Unable to ask specific questions to clarify instructions.
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NB. Persons whose speech is slow or have a severe stammer do not qualify.

People who have a disability or have suffered an injury, which has a substantial and long-term adverse impact on walking ability.	<ul style="list-style-type: none"> • GP letter confirming that your walking ability is permanently and substantially impaired. You cannot or are virtually unable to walk (greater than 12 months) • An award notice letter for the Higher Rate Mobility Component of Disability Living Allowance • An award letter for war pensioner's mobility supplement • Has been issued a Blue Badge in applicant's name. Provide original Blue Badge and County Council letter.
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This means that you cannot walk or you are virtually unable to walk.

The scheme applies to people:

- whose main residence is in the City of Oxford area
- over 60 years old and of eligible age
(see leaflet *Are you 60 after the 6th of April 2010?*)
- or who are eligible disabled (see table of categories inside leaflet).

The scheme will allow pass holders free off-peak bus travel on local bus services anywhere within England. If you currently live in the City of Oxford boundary the scheme offers free travel from 9am to 11pm on weekdays and all day at weekends and on bank holidays. Conditions of use may vary in other areas of the country so you may wish to check other authority areas before planning your journey.

Travel information:
The regional traveline
Information service line
T: 0871 200 2233
www.oxfordshire.gov.uk

Contact us

Translations available

অনুবাদের ব্যবস্থা আছে
提供有翻譯本
तर्जमे उपलब्ध है
उत्तममे मिला सके वन
ترجمہ دستیاب ہے

If you need a translation, a larger print version or a copy of this publication in another format, please contact us:

Customer Services
T: 01865 249811
E: customerservices@oxford.gov.uk
W: www.oxford.gov.uk

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Oxford
services

customer
connect

Application for City of Oxford Concessionary Bus Pass



Eligible people over 60
or eligible disabled

www.oxford.gov.uk



YOUR DETAILS

Applications cannot be made by post

Is this your first application? (Please tick) Yes No

Has your card been Lost Stolen Damaged

If your bus pass has been stolen please write crime reference number here.

Title

Full name

Permanent Oxford address

POST CODE

Resident at this address since

Telephone No.

DATE OF BIRTH

FOR STAFF USE ONLY		Circle where appropriate	
Proof of Residency	DVLA/Council Tax/Utility Bill		
Proof of Age or Disability	Passport/Birth Certificate/Higher Rate Mobility DLA Award/DVLA/GP Letter/Blue Badge plus County Letter		
Proof of Benefit	CT/HB	Issuing Officer	Date
Prop Ref			Eligible date
Payment Charge	Pay Point Post Office	Card Payment Ref No	

Are you entitled to a bus pass because of your age? (Please tick box)

Are you over 60 years old and of eligible age?

For disabled bus pass applicants only (Please tick box)

- Are you severely sight impaired or sight impaired, deaf or without speech?
- Are you without both arms or have you lost the long-term use of both arms?
- Do you have a learning disability that started before adulthood?
- Do you hold a current valid drivers licence?
- Do you suffer from disability or injury, which seriously impairs your ability to walk?
- Due to your medical fitness have you been refused a driving licence?

- Please provide medical evidence for the above from your GP/Specialist.
- Please note any supporting letters from the GP or specialist consultant must confirm under which disability category you are applying and worded specifically to confirm your disability.
- Please see reverse of application for valid proof of eligibility.

For combined disabled & companions bus pass applicants only (Please tick box)

- Are you are a wheelchair user, sight impaired or unable to use public transport without the assistance of a companion?
- Proof of Attendance Allowance/DLA (at the highest care component rate)
- Please provide proof of your disability and that you are unable to travel alone.

Declaration & Fair Processing Statement, Data Protection Act 1998

This authority is under a duty to protect public funds that it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. By signing this form I confirm that the details above are correct and accurate. I accept that my records, including proof of eligibility will be retained securely on a computer database for the purposes of administering the bus pass scheme and to meet statutory obligations. I confirm that I will return my bus pass if I move permanently out of the area and I agree to a charge of £5 for a lost, damaged or stolen bus pass. (Terms and conditions subject to change).

CUSTOMER'S SIGNATURE

TODAY'S DATE

continued from overleaf

Category	Proof required
People who do not have arms or have long term loss of the use of both arms.	<ul style="list-style-type: none"> • GP letter confirming the loss of use of both arms is long term (more than 12 months).
People who have a learning disability since childhood, a reduced ability to understand new or complex information, difficulty in learning new skills, unable to cope independently.	<ul style="list-style-type: none"> • GP letter confirming that you have a learning disability which started before adulthood. These disabilities must have started before adulthood and have a lasting effect on development.
People who would, if they applied for a driving licence, have an application refused under section 92 of the Road Traffic Act, 1988 (physical fitness) other than on the grounds of persistent misuse of drugs or alcohol.	<ul style="list-style-type: none"> • If you hold a current valid driver's licence then please provide a notification letter from the DVLA revoking your licence for longer than twelve months • If you do not have a current driver's licence please provide a letter from your GP or relevant professional which confirms on what grounds you would have an application refused under section 92 of the Road Traffic Act.
A combined disabled and companions pass is available to any disabled groups who cannot travel independently because of serious disability.	<ul style="list-style-type: none"> • For customers over the age of 16 years old, please provide a letter from your GP, specialist, Social Services or relevant professional organisation. This should confirm your disability, such as wheelchair users, sight impaired or people who are unable to use public transport without the assistance of a companion • Proof of Carer's Allowance.

Children between the age of five and 15 will be given a combined pass automatically.

If you should have any queries please contact us on: **01865 249811** or email on: **customerservices@oxford.gov.uk**